

New Club/Social Group Application Form

This application must be completed and returned to the Management office for Board Approval. Any questions should be directed to the Management Office at 75 Hansom Road, 908 781 1930.

Club

HHMA defines a club as an organization composed of people who voluntarily meet on a regular basis for a mutual purpose other than educational, religious, charitable, or financial pursuits. The term club is not a legal term *per se*, but a group that organizes itself as a club must comply with any laws governing its organization and otherwise be cognizant of the legal ramifications in undertaking to organize itself in this manner. Clubs or social groups associated with HHMA and its facilities shall adhere to HHMA's Governing Documents, Amendments and Resolutions. Specific articles pertaining to clubs are indicated herein.

"Article III – General Restrictions

All real property within Hills Highlands shall be owned, held, conveyed, encumbered, leased, used, occupied and enjoyed subject to the following restrictions.

Section 3.01 Insurance Rates. Nothing shall be done or kept in The Hills Highlands which will increase the rate of insurance on any Master Association Property without the approval of the Board, nor shall anything be done or kept in The Hills Highlands which would result in the cancellation of insurance on any Master Association Property or which would be in violation of any law."

Homeowners & residents of the Hills Highlands may request to form a club or social group by completing the following application. Please complete all sections.

SECTION 1: CONTACT INFORMATION

NAME OF PROPOSED CLUB / SOCIAL GROUP :

Proposed Chairperson:

Name: _____

Address: _____

Phone Number: _____

Email: _____

Please select which group your proposed Club/ Social Group represents:

Arts & Media

General Interest

Sports Club

FOR OFFICE USE ONLY:

Activities Board Decision:

Approval

Denial

Signature: _____ Date: _____

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SECTION 2: DETAILS OF ACTIVITIES

What activity does your proposed Club/Social Group offer?

For example events, talks, lectures, social activities etc. The best applications will be quite specific in this section.

Activities (January-December)

1.	
2.	
3.	
4.	
5.	

What is the main purpose of your proposed Club/Social Group?

How will your proposed Club/Social Group benefit HHMA Residents?

How do you plan to communicate with your group?

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SECTION 3: RESOURCE REQUIREMENTS

Will your proposed Club/Social Group require more than one room?

Yes No

Will your proposed Club/Social Group wish to promote events via HHMA Resources? If yes, please indicate what resources are needed.

Yes No HHMA Resources requested: Office staff, website, office supplies, office equipment, etc.

Will your proposed Club/Social Group require the use of any specific facilities (eg. sports grounds or training facilities)?

Please provide details.

SECTION 4: CARE OF HHMA AMENITIES

In an effort to always have our facility ready for use, as required by all groups that have been granted the use of the HHMA facilities, it is a necessity that the facilities are maintained and returned to the standard at the time of your access to the spaces.

All furniture must be returned to the original position or stacked in the storage room.

All trash must be removed from the rooms or sport fields and disposed of as directed by the Management office.

All floors, tables, chairs, counters and walls must be free of any visible marks, food, or trash.

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SECTION 5: COMMUNITY SUPPORT

Name of Proposed Club/Social Group: _____

To affiliate your proposed club/group with HHMA, you need to demonstrate that there is support from other residents within the community for your activity. Therefore, you are required to get at least five participants to complete and show their support for your application.

	Name	Address	Email	Signature
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